

# CANTERWOOD DIVISION 12 STEP Homeowners Association

Summer 2018 Newsletter

## DISCOUNTED RATES FOR RESIDENTS!

The board has obtained Special Discounted Pricing for a number of services from our Operations & Maintenance contractor, **A Advanced Septic & Construction Services**. See the attached rate sheet and instructions for requesting services at these special prices. The rates are worth checking out! Thanks again to **A Advanced** for supporting our community.



### 2018 HOA BOARD OF DIRECTORS

Lynn Singleton, President  
([beebarb@hotmail.com](mailto:beebarb@hotmail.com))

John Soukup, VP/Secretary  
([js@soukup-schiff.com](mailto:js@soukup-schiff.com))

Rick Meeder, Treasurer  
([rmeeder@hotmail.com](mailto:rmeeder@hotmail.com))

## DIVISION 12 STEP O&M PLAN COMPLETE

As promised, the board has completed the Operations & Maintenance Plan and will kick off the program the last week in July. The **A Advanced Septic** team will be in the area – and perhaps in your yard – looking for our system components (like shut-off valves). We will contact you if there is a need to do any significant work in your yard to uncover buried infrastructure. Contact Lynn Singleton or any board member with questions.

## MAINTENANCE TIP (AND FREE LID REPLACEMENT!)

Do you know where your septic system components are? Are they accessible and intact? Locate the three riser covers (green lids) in your yard. Report a cracked lid to board president Lynn Singleton (email below) and you'll be entered into a drawing for a free lid replacement (~\$100 value), courtesy of our O&M contractor **A Advanced Septic Services**. **Deadline for entries is July 20, 2018**. Need help finding your components? Check out the Homeowners area of our website. **A Advanced Septic** can assist you as well.

---

*To learn more about your STEP system, visit [www.canterwooddiv12step.org](http://www.canterwooddiv12step.org).*

*If you have any suggestions or comments, let us know.*

***Thanks to our webmaster, Steve Muretta, for his ongoing web site support – outstanding!***

---

## RESERVE STUDY UPDATE

Homeowners Associations are required to have adequate reserve funds to cover system replacement, repairs and unforeseen expenses. Our last Reserve Study was completed in 2014. The board has authorized an update to the Reserve Study which will be completed prior to 2019 budget development.

## SYSTEM SECURITY WORK COMPLETED

As noted at the 2017 annual meeting, we needed to repair and secure some of our infrastructure. That work has now been completed. System components are labeled and Canterwood Security has an HOA board contact list if any issues arise.

●● HAVE A GREAT SUMMER! ●●